



PORT MALABAR HOLIDAY PARK MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

BOARD OF TRUSTEES

WORKSHOP MEETING AGENDA

April 22, 2019 – 7:00PM

Jack Emerich
Chairperson

Ellouise Raffo
1st Vice-Chairman

2nd Vice-Chairman

Joanne Gaughan
Secretary

Assistant Secretary

Keith Rittscher
Treasurer

Barbara Whitneck
Assistant Treasurer

Gaston Pelletier
Trustee

Joe Prisco
Trustee

Sheree Morris
District Manager

Ryan Poliakoff
District's Attorney

* To comment on an item, after you have been recognized by the Chair, please go to the microphone and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.

*Silence ALL cellphones during public meetings

NOTE: MINUTES OF BOARD MEETINGS ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.

"A community intended and operated for persons 55 and older"

April 22, 2019



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1. Meeting Call to Order

2. Invocation

3. Pledge of Allegiance

4. Roll Call

5. Chairman Announcements

a.) ACC Documents for Board Approval

Action: Motion to Approve
Trustee Comment
Public Comment
Call for vote

b.) Order new park bench 50th Anniversary \$563.00

Action: Motion to Approve
Trustee Comment
Public Comment
Call for vote

c.) 2017-2018 Financial Audit Recommendations

- 1.) Bookkeeper has contacted the CPA Firm (McDonough) to get instruction for the proper accounting method.
- 2.) Timecard Approval recommendation has been followed for the latter half of the year since the new District Manager's appointment.

d.) Applicant Credit/Background check

6. Approval of the Meeting Minutes for 04/08/2019

Action: Motion to Approve
Trustee Comment
Public Comment
Call for vote



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7. Trustee Candidate – Paul Diamond

Action: Motion to Approve
Trustee Comment
Public Comment
Call for vote

8. District Manager's Report

9. Old Business

a.) Projects

- 1.) Completion of floor molding in rec area/lobby will continue as planned**
- 2.) Shuffleboard court - Jim Gahan Presentation of Shuffleboard court bids**

Action: Motion to Approve
Trustee Comment
Public Comment
Call for vote

10. New Business

- 1.) Presentation of employee healthcare benefits – Keith Rittscher**

Action: Motion to Approve
Trustee Comment
Public Comment
Call for vote

11. Public Comments

12. Trustee Comments

13. Adjournment