



PORT MALABAR HOLIDAY PARK  
MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Boulevard NE  
Palm Bay, Florida 32907-2196

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## **District Managers Report:**

**12/20/19**

Port Malabar Holiday Park Board of Trustees:

The wainscoting, trim, door casings, ceiling tiles and brackets for the countertop have been installed in the library. The bookshelves are being built, primed and painted. The installation of the bookshelves will begin the last week of December as well as the countertop.

I will be working closely with HPPOA to discuss furnishings and window treatments.

The gazebo engineering plans are still in progress (3 to 5 weeks) lead time then construction will be approximately (3 to 4 weeks). I am in constant contact with Amish Country Gazebo and will keep the Trustees updated.



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We continue to inventory the storage compound, myself and Lou have been contacting all current residents to update our list. If there is no license plate or we cannot identify the owner of any item, it will be turned over to the authorities or towed.

The parking lot at the club house is for club house functions, vehicles are allowed to park with permission from management for 48 hours. Understanding residents may have guests from time to time, however we are a community with 704 lots, it would be impossible to facilitate each household with parking an extra vehicle in the parking lot. So please remove the boat trailer, boat and the 2 other vehicles that have been parked in the parking lot for the past week!!

The Administrative office will be closed Tuesday and Wednesday December 24<sup>th</sup> and December 25<sup>th</sup> in observance of the Holiday, maintenance staff will be in the building Tuesday December 24<sup>th</sup>.



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Merry Christmas and Happy New Year to All!!!  
Best Regards,

Sheree Morris  
Port Malabar Holiday Park  
District Manager