



PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Boulevard NE
Palm Bay, Florida 32907-2196

April 24, 2020

Holiday Park Board of Trustees:

The office, rec building, and pools remain closed.
The outside rest rooms and laundry room are unlocked.
We will be discussing the opening of the pool at the end of the week.

The 3 backflow assembly prevention areas have been inspected by Tucker Plumbing, the reports will be submitted to the city of Palm Bay compliance manager.

I met with Sandra Urban from the city of Palm Bay last Tuesday, we went to all 9 homes owned by the City to get the VIN #'s. These will be submitted to the Title company for research for clear title to the homes. I will follow up next week.



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I have the contract from Ceres Environmental Services, Inc. This is for the disaster recovery debris removal service. The contract will have to be signed by May 31st, please see attachment.

Grounds equipment has been inventoried and priced, please see attachment.

Maintenance has installed a sneeze guard at the window in the office in preparation to re-opening the building.

I will be attending a webinar, (How Special Districts are taking their workforce & workplace virtual to crisis) on May 7th. This is a free webinar sponsored by Government Technology.

I will also be attending a (Disaster recovery webinar) 1.5 hour on May 26th, hosted by FMIT and SynergyNDS personell who actively manage recovery efforts. This is free a well.

I will encourage staff to attend, conditions permitting



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In recognition of our first responders, Holiday Park has furnished a home cooked lunch for A, B, and C shifts for our local precinct.

They were very appreciative!

Residents, understanding these are extremely trying times, please refrain from cutting through the chains and locks around the fenced area of the pool and building.

District Manager can be reached at all times through this pandemic at 321-216-5555.

Please be safe and continue with social distancing!!!

Thank You,

Sheree Morris
District Manager

sheree@holidayparkfl.com

From: Tia Laurie <tia.laurie@ceresenv.com>
Sent: Thursday, April 16, 2020 11:59 AM
Cc: Karl A. Dix; Kerry Kennedy
Subject: Ceres Environmental - Status Update and 2020 POC List
Attachments: CeresEnv_EmergencyPOCs_FL_2020StormSeason_v2.pdf

Good Morning!

From all of us here at Ceres, we hope you, your staff and your families are staying safe during this unprecedented coronavirus pandemic.

Over the past month, Ceres has taken a critical look at how we prepare, respond and perform debris removal services if a disaster strikes. This has challenged us to think more critically about each individual element of our work and how we protect our personnel, government staff and the general public. With this in mind, Ceres has:

- Developed and distributed coronavirus Go Kits to deploying personnel
- Revised corporate travel policies for lodging and rental car use to safeguard personnel from coronavirus
- Instituted daily cleaning/disinfecting procedures for all project equipment (currently used for day-to-day operations at mulching yards and ongoing construction projects)
- Revamped management and operational plans to limit to person-to-person contact and update hazardous waste operations to include coronavirus disposables
- Revised Corporate Health and Safety Plan used on debris removal project to provide training for additional PPE requirements, respiratory protection, bloodborne pathogens, and hazard communication

Moving forward, attached is our updated 2020 Point of Contact list should you need to activate the Ceres contract or you simply need debris removal or FEMA guidance.

By now, Ceres would have begun outreach for pre-season debris coordination meetings. While that has not started, Ceres is looking at alternative ways to engage clients to prepare for the this upcoming hurricane season. Ceres is happy to facilitate debris coordination meetings over Zoom, Skype or GoToMeeting. We are also happy to push our pre-season in-person debris coordination meetings to late June, throughout July and August. Regardless of whether we meet virtually or in-person, Ceres is willing to distribute important FEMA updates by physical mail. To coordinate the distribution of these FEMA updates, please respond with a debris POC and mailing address.

Our clients expect Ceres to be ready regardless of the situation. We are. And, this email re-affirms our unwavering commitment to assisting you and your community in its most dire time of need. As hurricane season approaches, please do not hesitate to reach out to Ceres to ask questions, express concerns or coordinate a meeting. We'll answer the call.

Thank you.

Stay Safe,

Tia Laurie, Director of Administration & Corporate Secretary

Ceres Environmental Services, Inc.

6968 Professional Pkwy. E.

Sarasota, FL 34240

941-358-6363

fax 941-866-1400

tia.laurie@ceresenv.com / www.ceresenvironmental.com

LIKE us on Facebook @CeresEnvironmental

Proven. Responsive. Ready.



Mach 26, 2020

David Preus
Senior Vice-President
Ceres Environmental Services, Inc.
6968 Professional Parkway East
Sarasota FL 34240

Dear Mr. Preus,

Attached, please find an Amendment for renewal of Contract #36-0-2017 for Disaster Recovery Debris Removal Services.

The current agreement expires May 31, 2020. The City desires to renew the agreement for an additional one (1) year term with no price increase.

If your company is in concurrence, please sign the amendment and return to the City via e-mail (procurement@pbfl.org).

If you have any questions, please feel free to contact me at (321) 952-3424.

Sincerely,

CITY OF PALM BAY

A handwritten signature in cursive script that reads "Juliet Misconi".

Juliet Misconi, CPPO, CPPB
Chief Procurement Officer
Procurement Department

Agreement for Storm Debris Removal- Amendment 1

Whereas, The City of Palm Bay, Florida competitively selected and entered into a contract on August 3, 2017 through May 31, 2020 with Ceres Environmental Services, Inc. Professional Parkway East, Sarasota, Florida 34240 to provide Debris Removal/Disaster Recovery Services, and

Whereas, the City of Palm Bay renewed its contract with Ceres Environmental Services, Inc. from June 1, 2020 through May 31, 2021.

Whereas, The Port Malabar Holiday Park Recreation District, a special unit of local government created pursuant to Chapter 418.2 Florida Statutes is geographically located within the corporate limits of Palm Bay Florida, with substantially the same community of interest as the City, and

Whereas, The District may obtain certain contractual services as provided for by Chapter 189.4221 Florida Statutes including Debris Removal/Disaster Recovery Services utilizing the terms and conditions of the City of Palm Bay, Florida's competitively awarded contract with Ceres Environmental Services, Inc. if/when it is in the best interest of the District.

Now therefore:

1. Ceres Environmental Services, Inc. affirms and ratifies the terms and conditions of the aforementioned contract and amendments, copies of which are attached hereto and made a part of hereof and offers to provide the same Debris Removal/Disaster Recovery to the Port Malabar Holiday Park Mobile Park Recreation District.
2. The Port Malabar Holiday Park Mobile Park Recreation District agrees to purchase Debris Removal/ Disaster Recovery services on a non-exclusive basis from Ceres Environmental Services, Inc. under the same contract provisions and level of service provided to the City of Palm Bay, FL if/when it is in the District's best interest.

Ceres Environmental Services, Inc.

By: _____ Attest: _____
Tia Laurie – Corporate Secretary Date Date

**Port Malabar Holiday Park
Mobile Park Recreation District**

By: _____ Attest: _____
Date Date

HOLIDAY PARK EQUIPMENT GROUNDS INVENTORY LIST

REVISED 03-24-2020

MAJOR EQUIPMENT :

JOHN DEERE:

MODEL # TS GATOR (X X2):

SERIAL # 1M04X25JCM132181 (IN USE) 618 HRS GOOD
 SERIAL # 1M04X25JAEM090028 (NOT RUNNING/REQUIRES NEW MOTOR)

MOWERS:

FERRIS MOWERS (X2):

MODEL # 301903952 /1S2100Z
 SERIAL # 000004554 2059 HRS GOOD
 SERIAL # 000005013 2104 HRS GOOD

HUSQUAVARNA ZERO TURN:

MODEL # MZ61 1954 HRS GOOD
 SERIAL # 967277502

CLUB CADET MOWER (NOT RUNNING/BROKEN)

BAD

KABOTA:

MODEL # F F2680 E 2349 HRS NOT RUNNING
 SERIAL # 10924 HAS FEW MINOR REPA

SMALL ENGINE LAWN EQUIPMENT:

McLANE EDGER: (X2)

MODEL # 101 (WORKING) GOOD
 MODEL # 101 (NOT WORKING) NOT RUNNING
 (NO VISIBLE SERIAL #) FEW MINOR REPAIRS

STIHL WEEDEATERS:

MODEL # F FS91R (X6):

SERIAL #'S:

1. 512885999 GOOD
 2. 516593681 GOOD
 3. 519706902 GOOD
 4. 512727356 GOOD
 5. 512**5369 (NUMBERS LOW VISIBILITY) GOOD
 6. 5142***** (S# NOT LEGIBLE) GOOD

STIHL HEDGE TRIMMER:

MODEL#: HS45

(NO VISIBLE SERIAL#) GOOD

STIHL POLE TRIMMER:

MODEL #: KM90R

(NO VISIBLE SERIAL#) GOOD

CHAINSAWS: (X3)

STIHL CHAINSAW

AS IS MARKET VALUE

\$1500.00- \$2000.00	USED	AS IS Ferris
\$1500.00- \$2000.00	USED	AS IS Ferris
\$1,200.00	USED	AS IS Husqvarna
\$0		
\$5,000.00 IRS NEEDED	USED	Kubota
\$250.00-\$350.00	USED	AS IS McLane edger
\$100.00 NEEDED	AS IS	McLane edger
\$200.00-\$300.00	USED	AS IS weed eaters
\$200.00-\$300.00	USED	AS IS
\$200.00-\$300.00	USED	AS IS
\$200.00-\$300.00	USED	AS IS
\$200.00-\$300.00	USED	AS IS
\$200.00-\$300.00	USED	AS IS
\$250.00-\$300.00	USED	AS IS STEHL TRIMMER
\$200.00-\$300.00	USED	AS IS STEHL POLE TRIMMER

MODEL #: MS251
SERIAL #: 512350337

GOOD

STIHL CHAINSAW (NOT RUNNING)

MODEL #: MS170
SERIAL #: 505706940

BAD

ECHO CHAINSAW

MODEL# CS-310
(NO VISIBLE SERIAL NUMBER)

GOOD

STIHL LEAF BLOWERS: : (X5)

MODEL #: BR450 (X2):

SERIAL #: 518419385

GOOD

#: 514942163

GOOD

MODEL #: BR350 (X3)

SERIAL #: 502475651

GOOD

#: 501037488

GOOD

#: 506*24834 (TAG NOT COMPLETELY VISIBLE)

GOOD

PECO LEAF VACCUM:

SERIAL# 1412138802086

GOOD

\$200.00-\$300.00 USED AS IS STEHL chainsaw (MS 251)

\$50.00 AS IS STEHL chainsaw (Broken)

\$100.00 USED AS IS Echo chainsaw

\$350.00 USED AS IS ^{Blowers} BR-450

\$350.00 USED AS IS BR-450

\$300.00 USED AS IS BR-350

\$300.00 USED AS IS BR-350

\$300.00 USED AS IS BR-350

\$1899.00 NEW
\$1500.00 USED
LIKE NEW CONDITION

Peco leaf vacuum