



**PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT**

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

July 2,2020

Trustees:

Completed projects:

- 1.) **Parking lot striping and painting**
- 2.) **Entrance to the club house and rear ramp painted**
- 3.) **Doors and electrical box in the kitchen painted**
- 4.) **Large Australian pine tree limb removed and Australian pine and pepper trees trimmed in the orchard, trimmed oak trees on Keystone, 283, 284, and 288 HPB hanging over the road**
- 5.) **Concrete was poured for the gazebo foundation**
- 6.) **New Holiday Park flags have been ordered**
- 7.) **All inspections in club house completed, World Electronics (fire alarm system) All fire extinguishers, ATP Suppression and stove hood**

Pending Projects:

- 1.) **Trim oak trees back pond area**
- 2.) **Kitchen deep cleaning, floors and appliances**
- 3.) **Trim all seedlings perimeter of fence in the orchard**
- 4.) **Distribution of the lawn equipment (will submit options to the Trustees)**
- 5.) **Obtain 3 proposals for palm tree trimming for next workshop meeting**
- 6.) **Replace worn out signage through-out the park**
- 7.) **Repair gator**
- 8.) **Finish clearing all grates and drains in roadways**
- 9.) **We will be installing/building the gazebo on Wednesday July 8th (in house) Harry Turcotte, Ron Foote, and staff.**

Have a safe and happy Fourth of July!!

Sincerely,

**Sheree Morris
District Manager**

**Port Malabar Holiday Park
215 Holiday Park Blvd. NE
Palm Bay, FL. 32907**

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321-724-8166 fax**