

# BOARD OF TRUSTEES

## REGULAR MEETING MINUTES

June 8, 2020 – 1:00PM

Joe Prisco  
Chairman

Joanne Gaughan  
1<sup>st</sup> Vice-Chairperson

Gaston Pelletier  
Secretary

Jack Emerich  
2<sup>nd</sup> Vice-Chairperson

Russ Livermore  
Trustee

Beverly Elias  
Trustee

Keith Rittscher  
Treasurer

Barbara Whitneck  
Assistant Treasurer

Sheryl Moore  
Assistant Secretary

Sheree Morris  
District Manager

Karl Bohne  
District's Attorney

\* To comment on an item, after you have been recognized by the Chair, please go to the microphone, and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.

\*Silence ALL cell phones during public meetings

*NOTE: MINUTES OF BOARD MEETINGS ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD, HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ONWHICH THE APPEAL IS MADE.*

**June 8, 2020** regular Meeting of the Port Malabar Holiday Park Mobile Home Park Recreation District was called to order by Chairman, Joe Prisco, at 1:04 p.m. There being no flag present, the Pledge of Allegiance was not recited.

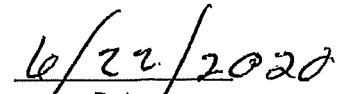
**Roll Call:** Present were: Joe Prisco, Jack Emerich, Joanne Gaughan, Keith Rittscher, Gaston Pelletier Sheryl Moore, Russ Livermore, Beverly Elias, Absent was Barbara Whitneck. Also present was our District Manager, Sheree Morris.

1. **Chairman's announcements:** Chairman asked all residents to be mindful of the 15-mph speed limit while driving in the park.
2. **Chairman also informed** the board that we will let the Spectrum contract run its course until July 22<sup>nd</sup>, 2022.
3. **Tom Cramer our Auditor:** Gave the group the fiscal year end of "2018-2019" audit report. The report was compliance to all laws and regulations. Joanne Goughan made a motion to accept the report second by Keith Rittscher, motion carried.
4. **Keith Rittscher made a motion to accept Harry Turcotte's** application to the ACC board as an alternate. Second by Joanne Gaughan, motion carried. Mr. Turcotte will be sworn in at the June 16th ACC Board meeting taking place at 9:30 a.m.
5. **The Board agreed to open the Business Office**, Pool Room, Card Room and Library to residents, asking them all wear masks in the building. The craft rooms will be available after contacting the District Manager first. The large recreation hall and kitchen remains closed.
6. **Sheree Morris:** Informed the team that the following departments will be open: Card room, Bocce, Shuffleboard. *Also discussed were pool hours, and pool furniture.*
7. **Jack Emerich nominated Joanne Gaughan** to the position of 1st Vice Chairperson and Joanne Gaughan nominated Sheryl Moore to the position of Assistant Secretary. Both accepted.
8. **Joanne Gaughan:** made a motion to accept the May 26, 2020 minutes with an addition, Keith Rittscher second. Motion carried.
9. **Jack Emerich:** *made a motion to accept Resolution of 2020-1, which indicates acceptance of the Holiday Park 2020-2021 budget second by Russ Livermore adopted by all, Motion carried.*
10. **Palm Tree trimming:** Sheree is still getting more proposals after talking to an arborist and get more information as to how to properly maintain those trees.
11. **Have Creative Pavers to repair the pool deck** in the amount of \$9,700 Motion to accept Creative Pavers offer by Keith Rittscher was made & was second by Sheryl Moore, Motion carried.
12. **Keith Rittscher** made a motion to have a workshop meeting only, via zoom, on July 27 and August 24th at 1:30 p.m. Second by Joanne Gaughan. Motion carried

13. **The swimming pools** will be open at 8:30 a.m. and close at 8:30 pm. to allow for cleaning. Only 12 lounge chairs and 12 chairs will be available per pool. Everyone is asked to be responsible for cleaning equipment and practicing safe distancing.
14. **Joanne Gaughan** made a motion to adjourn, second by Keith Rittscher, Motion Carried.

**Meeting was adjourned @ 2:30 p.m.**

  
Gaston Pelletier- Secretary  
Board of Trustees

  
Date

*\*\*\*Reports referenced in Minutes may be accessed under "Manager Reports" and "Revenue and Financials" on our website "holidayparkfl.com" per Administrative Assistant.*