



**PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT**

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

BOARD OF TRUSTEES

WORKSHOP MEETING MINUTES

September 28, 2020 – 1:30PM

Joe Prisco
Chairperson

Russ Livermore
Trustee

Jack Emerich
2nd Vice-Chairperson

Joanne Gaughan
1st Vice-Chairperson

Sheryl Moore
Secretary

Keith Rittscher
Treasurer

Cynthia Bodoh
Trustee

Bob Shortlidge
Trustee

Beverly Elias
Trustee

Sheree Morris
District Manager

Karl Bohne
District's Attorney

* To comment on an item, after you have been recognized by the Chair, please go to the microphone and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.

*Silence ALL cellphones during public meetings

NOTE: MINUTES OF BOARD MEETINGS ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD, HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.

"A community intended and operated for persons 55 and older



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Meeting was called to order by Chairman Joe Prisco at 1:34 PM

Pledge of Allegiance was recited

Roll Call: Present: Joe Prisco, Joanne Gaughan, Bob Shortlidge, Keith Rittscher, Russ Livermore, Jack Emerich, Beverly Elias. Absent: Barbara Whitneck, Sheryl Moore (arrived late)

District Manager Sheree Morris was also in attendance.

There were no Chairman Announcements

Regular Meeting Minutes for September 14, 2020. Motion to approve made by Keith Rittscher, seconded by Bob Shortlidge. Yes - 7, No - 0.

Acceptance of resignation, Barbara Whitneck, Seat #1. Motion to approve made by Jack Emerich, seconded by Keith Rittscher. Yes - 7, No - 0.

Letter of Interest for Trustee, Seat #1, Cynthia Bodoh. Motion to approve the appointment of Cynthia Bodoh for Seat #1 on the Board of Trustees made by Bob Shortlidge, seconded by Jack Emerich. She will be sworn in later, when the Secretary is available. Yes - 7, No - 0.

District Manager's Report of September 25, 2020. Motion to accept made by Keith Rittscher, seconded by Beverly Elias. Yes - 7, No - 0.

Employee Review and Salary Recommendations.

Office Staff. Motion made by Keith Richards, seconded by Joanne Gaughan to approve with one change. Yes - 7, No - 0.

Maintenance/Custodial Staff. Motion made by Keith Richards, seconded by Bob Shortlidge with one change. Yes - 7, No - 0.

Gate Staff. Motion made by Joe Prisco, seconded by Russ Livermore as presented. Yes - 7, No - 0.

Sheryl Moore arrived.

US Lawns Contract Review. Motion made by Joanne Gaughan, seconded by Joe Prisco to continue with US Lawns for now. They are to be made aware; we expect improvements.

Yes - 8, No - 0.

Cynthia Bodoh was given the Trustee Oath and sworn in as a Trustee for Holiday Park.

Palm Bay Homes Discussion. No Vote to be taken. Attorney Karl Bohne was able to call in a bit later in the meeting for our questions. Questions asked: Can the Park require new buyers to tear down the homes? Answer: No. So, what can be done?



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A letter of violations to be cured/corrected to be sent based on our Deed Restrictions and Rules and Regulations. If not completed, fines/penalties will be assessed.

Tree Trimming. Tabled. RFPs were not sent; only have 2 bids.

Public Comments: RFPs, Covid Plan if a second wave comes through, HPPOA will not be hosting events, to be revisited in January. HPPOA financial and activities reports will be given at the regular trustee meeting each month. HPPOA has suspended dues collection for 2021.

Trustee Comments: RFPs to be written; FARBAR forms were not signed by Chairperson. Masks are to be worn inside the clubhouse, outside activities are on their own. Please be safe.

Next agenda: Assistant Secretary, Assistant Treasurer.

Chairman Prisco announced that he would be closing on the sale of his home on or about October 6, 2020. He will be submitting his resignation from the Board.

Adjournment. Motion made by Joanne Gaughan, seconded by Keith Rittscher. Meeting was adjourned at 4:40 pm.

Thanks for Joanne Gaughan for stepping in as Secretary for part of the meeting.

Sheryl Moore – Secretary
Board of Trustees

Date

****Reports referenced in Minutes may be accessed under “Manager Reports” and “Revenue and Financials” on our website “holidayparkfl.com” per Administrative Assistant.*