



**PORT MALABAR HOLIDAY PARK
MOBILE HOME PARK RECREATION DISTRICT**

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

BOARD OF TRUSTEES

REGULAR MEETING MINUTES

September 14, 2020 – 1:30PM

Joe Prisco
Chairperson

Russ Livermore
Trustee

Jack Emerich
2nd Vice-Chairperson

Joanne Gaughan
1st Vice-Chairperson

Sheryl Moore
Secretary

Keith Rittscher
Treasurer

Barbara Whitneck
Assistant Treasurer

Bob Shortlidge
Trustee

Beverly Elias
Trustee

Sheree Morris
District Manager

Karl Bohne
District's Attorney

* To comment on an item, after you have been recognized by the Chair, please go to the microphone and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.

*Silence ALL cellphones during public meetings

NOTE: MINUTES OF BOARD MEETINGS ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD, HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.

"A community intended and operated for persons 55 and older



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Meeting was called to order by Chairman Joe Prisco at 1:31 PM.
The Pledge of Allegiance was recited.

Roll Call: Present: Joe Prisco, Russ Livermore, Joanne Gaughan, Keith Rittscher, Bob Shortlidge, Jack Emerich, Bev Elias. Absent: Barbara Whitneck. Sheryl Moore arrived at end of roll call.

Guest Speaker Chris Secue from Poolsure made a presentation regarding Chemical Dispenser. Poolsure Chemical Dispenser. Motion to approve made by Keith Rittscher. Seconded by Joe Prisco. Yes - 8, No - 0. Current water management annual cost is \$14,315.88 plus tax. With water management and Web Based XPC Controllers annual cost will be \$15,515.88 plus tax.

Chairman Announcements: The Cub Cadet was sold for \$500 cash. We have had an offer of \$650 for the gas tank.
Motion to sell tank at \$650 made by Bob Shortlidge. Seconded by Joanne Gaughan. Yes - 8, No - 0

Meeting Minutes for July 27, 2020. Motion to approve made by Keith Rittscher. Seconded by Joanne Gaughan. Yes - 8, No - 0

Meeting Minutes for August 6, 2020. Motion to approve made by Keith Rittscher. Seconded by Bob Shortlidge. Yes - 8, No - 0

Meeting Minutes for August 17, 2020. Motion to approve made by Keith Rittscher. Seconded by Bob Shortlidge. Yes - 8, No - 0

Meeting Minutes for August 25, 2020. Motion to approve made by Keith Rittscher. Seconded by Joanne Gaughan. Yes - 8, No - 0

Employee Reviews. Motion to Table made by Joanne Gaughan. Seconded Bob Shortlidge.
Yes - 6, No - 2. Yes Votes: Joe Prisco, Russ Livermore, Joanne Gaughan, Keith Rittscher, Sheryl Moore, Bob Shortlidge. No Votes: Jack Emerich, Bev Elias.

Palm Bay Homes Sale. City of Palm Bay has advertised the homes. Bids taken through October 2, 2020.

Motion to approve Holiday Park to submit bids on all 9 homes at \$1000 each made by Keith Rittscher. Seconded by Beverly Elias. Yes - 7, No - 1. No vote made by Joe Prisco.



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US Lawns Contract Review. Motion to Table made by Bob Shortlidge. Seconded by Keith Rittscher. Yes - 8, No - 0. Bob Shortlidge to do new RFPs to send ASAP.

Sidewalk Renovation. Motion made to start this process by Sheree Morris getting grants written ASAP made by Sheryl Moore. Seconded by Joanne Gaughan. Yes - 8, No - 0. Sheree is to write grants for several items: Sidewalk Renovation, Removal of Homes, Gatehouse Safety, Bridges over gully at Clubhouse.

Treasurer Report. Motion to approve made by Russ Livermore. Seconded by Jack Emerich.
Yes - 7, No - 1. No vote made by Sheryl Moore.

Public Comments. At times speaking over each other. Pay raises. Roberts Rules of Order.

Trustee Comments. Trash Pick Up. Manager's Report at the end of the month at Workshop Meeting; 10 follow-up items. Next meeting: follow up on tree trimming bids, put bids on agenda. Restriping at the gate. No one, other than an employee of Holiday Park can alter in any fashion, a Holiday Park document.

Confusion/Clarification about telling Sheree what not to do, RE: call to attorney. Sheree stated Karl Bohne called her. Trying to keep attorney costs down. Board decides if we pay for the calls.

Adjournment. Motion to adjourn made by Joanne Gaughan. Seconded by Bev Elias. Yes - 8, No - 0. Meeting adjourned at 3:55 PM.*

*Late public comment regarding US Lawns performance.

Sheryl Moore – Secretary
Board of Trustees

Date

****Reports referenced in Minutes may be accessed under "Manager Reports" and "Revenue and Financials" on our website "holidayparkfl.com" per Administrative Assistant.*