

08.12.2021

Holiday Park Board of Trustees:

- 1.) Sound panels in the card room have been recovered
- 2.) Getting bids to pressure wash and paint the 95 sound wall
- 3.) Exit gate at the gate house fully installed and working.
- 4.) Gate staff meeting Monday implementing day passes, painting the inside of gate house and getting staff input to spruce up the building.
- 5.) Meeting with Bushco next week to get some ideas about the drainage problems through out the park
- 6.) Been advertising for maintenance staff for 2 weeks, may have to hire 2 part time staffers. Very challenging!
- 7.) ACC Board to begin violations next week. Admin will write up and mail out violations. ACC to follow up after 30 days
- 8.) Have applications for 4 Palm Bay owned homes. Applicants to be approved, no decal until we receive deed and demolition contract. Purchaser cannot get demo permit until deed is issued.
- 9.) Contacted Spectrum regarding cable contract. Channel 732 may be an issue. I'll know more in a few weeks
- 10.) Extra electrical outlet installed in the kitchen pantry
- 11.) Mats for the kitchen floor have been ordered. Going to follow up with HPPOA regarding their decision on a (deep clean) company
- 12.) Working with Kendra on capital expenditures and reserve accounts

Best Regards,

Sheree Morris  
District Manager

Port Malabar Holiday Park  
215 Holiday Park Blvd. NE  
Palm Bay, FL. 32907

321-724-2240 office  
321-724-8166 fax