



PORT MALABAR HOLIDAY PARK  
MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Boulevard NE  
Palm Bay, Florida 32907

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October 08, 2021

HOLIDAY PARK BOARD OF TRUSTEES:

- 1.) Sidewalk replacement continues from the storage compound to Blossom. Terry will have a report on the status.
- 2.) We are still waiting for the permits from the City of Palm Bay for the LED sign project.
- 3.) Pursuant to Chapter 189 with the Florida Department of Economic Opportunity, (special district accountability program) Rule Chapter 73-C-24 Florida Administrative Code. The Registered agent form has been sent to the Attorney for the annual update filing.
- 4.) The FMIT (Florida Municipal Insurance Trust) Florida League of Cities workers comp worksheet has been filed to receive our discount for having no workers comp claims.
- 5.) We are waiting for the conformation letter from TD Bank to file our Public Depository Report with the Department of Treasury. This is to provide the Treasury Dept with Holiday Park's FEIN of the QPD (Qualified Public Deposit) account numbers and balances.
- 6.) Admin staff is banker boxing up and labeling all of last fiscal year's invoices, receipts, timecards etc. These will be available for the auditor.
- 7.) On September 32rd, 334 Holiday Park Blvd. (Tina's house) was sold at auction for \$39,000. I have left several messages for the purchaser as they have not submitted an application. I will continue to reach out to them. We have received a notification from the Clerk of the Circuit Court & Comptroller office regarding making a claim of excess surplus (\$27,150.92) from this property. We have 120 days from the post mark to claim the funds. I will be researching this and will make application. This is the same scenario as 220 Berry Ct, we were awarded \$10,428.00.
- 8.) I have started researching county records for 3 homes which have been abandoned for several years. The homes are 280 Blossom, 628 Candle and 1140 Floral. I know there are a few more but these are the worst. My intent is to follow up on all of the delinquencies and minimize if not eliminate this problem in the future.
- 9.) The home at 437 HPB is still occupied by the squatters. The Judgement will be enforced on November 1<sup>st</sup>. At this time the sheriff will serve them a writ of possession, the locks will be changed and they will be trespassed from the Park.



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10.) The flowers and around the pool and shrubs around the gazebo have been replaced. With hurricane season coming to a close and the weather cooling down, we will be planting flowers.

11.) Flawless will be cleaning the ditch by the compound this month. We are researching options to clean the grates and free the areas of debris.

12.) When the sidewalks are finished we will be striping the roadways, this will be done in house.

We'd like to welcome a new addition to the gate staff. Joseph Prosch. He used to be a driver for Stellar transportation. He will be working 3 shifts per week 10pm till 6am, stop by and say hello.

Sincerely,

Sheree Morris  
District Manager  
Port Malabar Holiday Park