



PORT MALABAR HOLIDAY PARK MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

BOARD OF TRUSTEES

REGULAR MEETING AGENDA

April 25, 2022 – 7:00 PM

Karen Kay Allen
Chairman

Secretary

Ursula Breunig
Trustee

Keith Rittscher
Treasurer

Assistant Secretary

District Manager

Gary Vincent
1st Vice President

2nd Vice President

Mark Bodoh
Assistant Treasurer

Trustee

Karl Bohne
District's Attorney

***To comment on an item, after you have been recognized by the Chair, please go to the microphone, and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.**

***Silence ALL cellphones during public meetings.**

NOTE: MINUTES OF BOARD MEETINGS ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD, HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.

"A community intended and operated for persons 55 and older"



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1. Meeting Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Chairman Announcements
6. Approval of the Meeting Minutes for 04/04/22 and 04/11/22

Action: Motion to Approve 04/04/22 and 04/11/22

Trustee Comment
Public Comment
Call for vote

7. Treasurer's Report

Action: Motion to Approve Report

Trustee Comment
Public Comment
Call for vote

8. New Business

- a. Letters of Intent

Joan Occhionero; Becky Earnest; Annette Ragas

Action: Motion to Approve

Trustee Comment
Public Comment
Call for vote

- b. Resigned from the Board of Trustees.

Terry Steimer

- c. Forensic Audit for Accounts Payable System

Action: Motion to Approve

Trustee Comment
Public Comment
Call for vote



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d. Annual Auditor Report (Tom Cramer – via Zoom)

Action: Motion to Approve
Trustee Comment
Public Comment
Call for Vote

e. Air Conditioning Repairs/Replacement

Action: Motion to Approve
Trustee Comment
Public Comment
Call for Vote

9. Old Business

a. HR Committee and Bambee

Action: Motion to Approve
Trustee Comment
Public Comment
Call for vote

b. Parks Lawyer on grandfathering (email attached)

Action: Motion to Approve
Trustee Comment
Public Comment
Call for vote

c. Report on Spectrum Contract

d. Tree Trimming Update and Quote for Removing Big Tree by the Pond

Action: Motion to Approve
Trustee Comment
Public Comment
Call for vote

e. Bridge Repairs/Replacements at the Ponds

Action: Motion to Approve
Trustee Comment
Public Comment
Call for vote



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f. Vent System/ San Effect Environmental

**Action: Motion to Approve
Trustee Comment
Public Comment
Call for vote**

g. Drainage located at Cheswick Gate Entrance

**Action: Motion to Approve
Trustee Comment
Public Comment
Call for Vote**

10. ACC Report

11. HPPOA Report

12. Public Comments

13. Trustee Remarks or Announcements

14. Adjournment