



PORT MALABAR HOLIDAY PARK  
MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Boulevard NE  
Palm Bay, Florida 32907-2196

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October 7<sup>th</sup>, 2022

Port Malabar Holiday Park Trustees:

## Manager's Report

### Overview

#### 1. Hurricane report: General survey

- The District Manager surveyed Holiday Park on Friday, September 30<sup>th</sup>, post Hurricane Ian event. The only severe damage to report is one home that sustained permanent damage to the shed, carport and roof.

A handful of homes throughout the park sustained missing or damaged skirting around their homes.

The common green spaces are full of broken limbs, fronds and trees that need to be cut down. Alpine Trees has been contacted to help in cutting down some of these trees as they pose a potential danger. Additionally, we will have a vendor cut back overreaching limbs around the Australian Pine- tree line near Borel.

We did not find any issues with the retention Ponds, aside from a higher level of water. The back pond was slightly over the containment wall, but nevertheless flowing into the Tillman. The front Pond has a high line of retention. The dock shows no evidence of structural damage from Hurricane Ian.

The drain boxes throughout the park did not show any evidence of overflow, nor damage to the culvert as far as I could tell. There was a report during the weekend of a water main break between 166 and 176 HPB, but it was later found to be ground water due to oversaturation of the area.



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The front guard-shack awning came down during the storm. The aluminum awning cannot be saved and will need to be replaced. We are currently looking for a vendor to fabricate a new awning that will also present our park logo.

There are currently no issues to report per damages to the Rec Hall at this time.

## **2. . Safety and Security:**

- Front entrance lighting issues: FPL (Florida Power Light) informed me on October 7<sup>th</sup> they're unable to service us at this time due to priority hurricane service issues elsewhere. They suggested that I call them back the following week.

The guard shack lighting timer-box was replaced by Eau Gallie Electric on September 27<sup>th</sup>. The lighting for both the fountain and island is working as intended. The spotlights for both the front entrance Holiday Park sign and small sign are being replaced by Holiday Park staff. We should have both fixtures replaced before the 14<sup>th</sup> of October.

- CDA Solutions will be at the front guard shack on Tuesday, October 11<sup>th</sup> to service our traffic arms and remotes. The control housing was knocked off during the storm which may have led to water penetration that disrupted remote service. The arms are working under manual control for the time being.
- The front pond "Safety Dock Signs" were put up on Wednesday, October 5<sup>th</sup>, 2022. Both signs read "Please enjoy the dock at your own risk, Children must be supervised at all times!".

## **3. Main Recreation Hall and Pool RFP:**

- We are actively seeking proposals for replacing our pool heaters. As of October 7<sup>th</sup>, we have two proposals. Still in progress.
- Three pool vendors were contacted to distribute our RFP (request for proposal). As of October 7<sup>th</sup>, we have one proposal from "The Pool Doctor", who resurfaced our pool more than 20 years ago. We are still waiting to hear back



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from Brevard Pool and Intercoastal Pool and Spa. The deadline for a proposal submittal is October 24<sup>th</sup>, 2022.

- The “Pool rules” signs finally came in this past week and were put up by our staff on October 5<sup>th</sup>, 2022.
- Spectrum will be upgrading the internet speed at the Rec Hall at the request of the District Manager. As it stands now, the internet speed is on a basic plan, which is not ideal for the kind of speed needed to run both the office and Rec Hall streaming. The service will be upgraded from 300mbps/11mbps to 600mbps/35mbps. The current Rec Hall expense for internet service is approximately \$117.00 a month. Under the new plan that comes with a mobile phone promotion, the plan will increase to \$148.46 a month. Spectrum will also wave the \$99.00 installation fee while under the promotion. Without this promotion we would be paying a monthly charge of \$197.00 for an upgrade.

With the internet speed upgrade, the mobile phone is included in the package at no extra cost. The final monthly charge will be \$148.46. The phone will be used by the District Manager for work-related services only.

#### **4. Lawn and Grounds RFP:**

- Three Lawn service vendors were contacted and provided the RFP (request for proposal). As of October 7<sup>th</sup>, we have one proposal from “MOWTIVATED LAWN”. We are still waiting to hear back from B&C Lawn, MYERS Lawn service and the current vendor FLAWLESS. The deadline for a proposal submittal is October 17<sup>th</sup>, 2022.
- This week the grounds staff will be focusing their efforts to clear the green spaces near the back of the park. Areas behind Maple CT, Willow CT, and around the back pond are being addressed. Additionally, the staff and I are still trying to clear the remainder of fiberglass materials that were blown into the canal during the hurricane. Still in progress.
- There are still residencies that have debris and household items scattered around their homes. Please plan to have these items removed so that the



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lawn services are not delayed.

Many thanks to all the Park Residents who have given their time and efforts to aid their fellow neighbors in cleanup right after the Hurricane. We should count ourselves blessed that we avoided the worst-case scenario with this storm, while also sending our prayers and thoughts to those in whom were far less fortunate.

Stay safe everyone!

Best Regards,

*Miguel Garcia Jr*

District Property Manager  
Port Malabar Holiday Park