

# Architectural Control Committee

## MINUTES

Date: Tuesday, March 7th, 2023

Time: 9:30 a.m. in the Clubhouse

1. Call to Order
2. Pledge of Allegiance at 9:30 AM
3. Roll Call, Bob Burns, Bill Linhares, Michael Johnson, District Manager Miguel Garcia Jr., and Trustee- Dave Curtis (**Present**)  
Ron Foote (**Absent**)
4. Applications for Review
5. Suggestions, Problems, Issues or Concerns
6. Public Comments
7. ACC Board Member Comments
8. Adjournment

### Applications

Applicant:	Gary Kelly ( <b>Absent</b> )
Address:	1295 Dove Ct.
Application:	Install electrical meter
Contractor:	Source Electrical Services LLC
Action:	<b>Application approved. Bill motioned; Mike seconded. All in favor.</b>

Applicant:	Sal & Lorraine Aloisio ( <b>Absent</b> )
Address:	112 Holiday
Application:	Pavers addition
Contractor:	Creative Pavers
Action:	<b>Application approved. Bill motioned; Mike seconded. All in favor.</b>

Applicant:	Virginia Francis ( <b>Absent</b> )
Address:	182 Holiday Park
Application:	Re-roofing with shingles
Contractor:	Heart Roofing
Action:	<b>Application approved. Bill motioned; Mike seconded. All in favor.</b>

Applicant:	Allan Asper ( <b>Absent</b> )
Address:	334 Holiday
Application:	Pavers addition
Contractor:	Creative Pavers
Action:	<b>Application approved. Mike motioned; Bill seconded. All in favor.</b>

Applicant:	Darryl Holleman ( <b>Present</b> )
Address:	1078 Sunflower Lane
Application:	Extend driveway
Contractor:	Owner
Action:	<b>Application approved. Bill motioned; Mike seconded. All in favor.</b>

Updates	
1285 Dove	Still waiting on demolition. Miguel spoke to the resident. The exterminator will be called.
146 HPB	Demolition is almost complete. The area is being prepped for grass.
254 HPB	Still waiting on demolition. Owner working on ACC demolition application.
334 HPB	Attorney sent letter to resident. Resident has been working on the property.

**Notes:**

- All ACC applications need to be submitted 7 days prior to the meeting.
- **All ACC applications need to be completed in full or they will be rejected.** Signatures from both owners and contractors need to be on the application. Furthermore, the contractors need to submit valid licenses and insurance documents.
- All residents must return their ACC application once work has been completed.
- All residents are required to maintain their property even while away.
- If you have pending violations, please contact the district office when you correct them. Failure to do so will result in another violation notice. The office does not do extensions for violations, residents have 90 days to address them.
- The District Office only handles documentation for the ACC Board. For specific information needed on a case-by-case basis, residents will need to contact ACC board members directly.
- The District Office does not tolerate disrespect when a resident is responding to a violation. If there is an issue with the violation fill out a complaint form and discuss it with the ACC Board. Thank you for your cooperation.

**Discussion:**

- Eileen Crosbie spoke on damage to property from hurricane. She was advised on her next steps for documenting repairs for the ACC Board.
- We are still looking for new members, all current ACC members terms are up in June. Ron and Miguel are still doing inspections once a week.

**Sign In for Meeting:**

Eileen Crosbie

Darryl Holleman

Sheryl Moore

Toni-Ane (ACC Clerical)

Meeting Adjourned at 9:47 AM

Bill made motion; Mike seconded. All in favor.

Minutes typed by Toni-Ane

Next ACC Meeting March 21st, 2023.