



PORT MALABAR HOLIDAY PARK MOBILE HOME PARK RECREATION DISTRICT

215 Holiday Park Blvd. NE
Palm Bay, Florida 32907-2196
Office: 321-724-2240

BOARD OF TRUSTEES

REGULAR MEETING MINUTES (APPROVED)

June 12, 2023 – 7:00 PM

Carol Sommers
Chairman

1st Vice- Chairman

Joan Occhionero
Assistant Treasurer

Mark Bodoh
Treasurer

Robert Eldridge, Sr.
Trustee

Miguel Garcia Jr.
District Manager

Gary Vincent
2nd Vice- Chairman

Kathy Stone
Secretary

Rebecca Earnest
Assistant Secretary

Cindy Harris
Trustee

Karl Bohne Jr.
District's Attorney

***To comment on an item, after you have been recognized by the Chair, please go to the microphone, and clearly give your name and address for the record. You may speak for up to three minutes. Note: If formal action is to be taken on an item by the Board, public comment will be requested prior to the vote.**

*** ALL cellphones on airplane mode during public meetings.**

NOTE: MINUTES OF BOARD MEETINGS ARE PREPARED IN SUMMARY FORM ONLY. PER CHAPTER 286.0105 FLORIDA STATUTES, IF ANY PERSON DECIDES TO APPEAL A DECISION OF THE BOARD, HE/SHE SHOULD ARRANGE FOR A VERBATIM RECORD OF THE PROCEEDINGS WHICH INCLUDES THE TESTIMONY IN EVIDENCE ON WHICH THE APPEAL IS MADE.

"A community intended and operated for persons 55 and older"



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1. Meeting Call to Order: by Carol Sommers at 7:02 PM
2. Invocation: by Rebecca Earnest
3. Pledge of Allegiance: by all in attendance
4. Roll Call: Carol Sommers, Joan Occhionero, Mark Bodoh, Robert Eldridge, Gary Vincent, Kathy Stone, Rebecca Earnest, and Cindy Harris.
5. Chairman Announcements
 - a. The ACC Board has several vacant chairs. If you are interested in serving, please submit your letter of intent.

Jack Emerich submitted his letter of intent to the ACC Board. Rebecca Earnest made a motion to accept Jack Emerich on the ACC Board, and Cindy Harris seconded it.
 - b. The Special District and Municipal Elections for Brevard County are scheduled for November 7th, 2023. If you are interested in running for a seat on the Board of Trustees, you will need to submit your application to the Board of Elections during the period of August 28th, 2023 (beginning at noon) through September 1st, 2023 (ending at noon). The following seats will be up for election: 1,3,5,7, and 9.
 - c. David Curtis sent the Board Of Trustees a letter of resignation. Thank you for serving on the board.
 - d. Nancy Miller submitted her letter of intent to be on the Board Of Trustees. Gary Vincent made a motion to accept Nancy Miller on the Board Of Trustees, seconded by Joan Occhionero.
Vote 8 YES 0 NO
Was sworn in by Kathy Stone Secretary
6. Approval of the Meeting Minutes for 05/22/2023 and 05/31/2023
 - a. Motion to Approve
Gary Vincent made a motion to approve 05/22/2023 minutes, seconded by Rebecca Earnest.
Joan Occhionero made a motion to approve 05/31/2023 minutes, seconded by Rebecca Earnest.
 - b. Discussion
 - c. Call for vote
05/22/2023 9 YES 0 NO
05/31/2023 9 YES 0 NO
7. District Property Manager's Report
(see attached)
Mark Bodoh made a motion to accept Eau Gallie Electric's bid for the lighting located on the Marquee, seconded by Gary Vincent.



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Vote 8 YES 1 NO

Rebecca Earnest made a motion to accept the bid from Space Coast Irrigation for the irrigation control box outside the guard shack, seconded by Mark Bodoh

Vote 9 YES 0 NO

8. Old Business

a. Annual Audit Report

- 1. Motion to approve made by Joan Occhionero to accept the Audit, seconded by Rebecca Earnest.**
- 2. Discussion**
- 3. Call for vote 9 YES 0 NO**

9. New Business

- a. Purchase Policy: Joan Ochionero gave the Board Of Trustees a draft for the purchasing policy. A few corrections will be made and discussed more during the next meeting.**
- b. Payroll: Due to poor performance by our current payroll company "Connect Pay" the District is in motion to move our payroll operations to ADP or Paychex services.**
- c. David Curtis's resignation letter**

10. HPOOA Report: 4th of July picnic will be after the golf parade. June 24th is game night. 1st and 3rd Saturday will be karaoke.

11. ACC applications/ Discussion NO REPORT

12. Conflict Resolution Team Report: Gave a report on their name change.

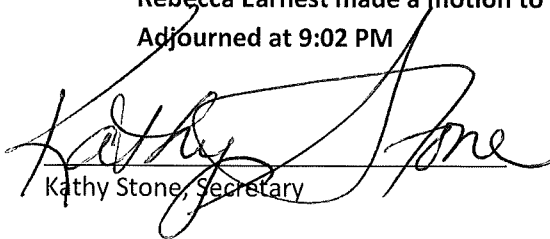
13. Public Comments: some comments

14. Trustee Comments/ Announcements

15. Adjournment

Rebecca Earnest made a motion to adjourn, seconded by Kathy Stone.

Adjourned at 9:02 PM


Kathy Stone, Secretary

7-12-2023
Date