

Architectural Control Committee

MINUTES

Date: Tuesday, June 20th, 2023

Time: 9:30 a.m. in the Clubhouse

1. Call to Order @ **9:34 AM**
2. Pledge of Allegiance
3. Roll Call: Bob Burns, Randy Harris, Jack Emerich, Trustee Mark Bodoh (**All Present**)
Michael Johnson, District Manager Miguel Garcia Jr. (**Absent**)
4. Applications for Review
5. Suggestions, Problems, Issues or Concerns
6. Public Comments
7. ACC Board Member Comments
8. Adjournment

Applications

Applicant:	Leon & Nancy Nobles (Not Present)
Address:	245 Holiday Park Blvd
Application:	Planting a small royal Poinciana tree (15') on the right side of the home.
Contractor:	Owner
Action:	Approved. Motion made by Randy, seconded by Jack. All in favor.

Applicant:	Rebecca Earnest (Present)
Address:	205 Borel Circle
Application:	Repair roof from hailstorm damage. Repairing roof, windows, siding & carport.
Contractor:	Paul Davis – Space Coast – Subcontractors tbd
Action:	Approved. Motion made by Randy, seconded by Jack. All in favor.

Updates

194 HPB	The District Manager has been in correspondence with the Park's attorney to address the issues with this property. The matter was discussed at this meeting. DM is away and will have more information after his return.
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334 HPB	The resident has sent a formal letter to the office. The district manager and the attorney are in correspondence with this matter. They are still working on assessing the next steps to take legal action.
3 rd Violation Letters	There are (5) 2 nd violations set to be 3 rd violation notices. The District Manager has spoken to these residents for updates. Some have responded to their violations and since then been cleared.
1166 Parkview	This matter has been turned over to the Park's attorney.

Notes:

- All ACC applications must be submitted 7 days before the meeting.
- All ACC applications need to be completed in full or they will be rejected. Signatures from both owners and contractors need to be on the application. Furthermore, the contractors need to submit valid licenses and insurance documents.
- All residents are required to maintain their property even while away. You may fill out an authorization to enter form for someone to maintain your property in your absence.
- If you have pending violations, please contact the district office when you correct them. Failure to do so will result in another violation notice. The office does not do extensions for violations, residents have 90 days to address them.
- The District Office only handles documentation for the ACC Board. For specific information needed on a case-by-case basis, residents will need to contact ACC board members directly.

Discussion:

- The ACC Board is still looking for new members. If interested, please submit your letter of intent to the office.
- Inspections will continue.

The meeting was adjourned at 9:56 AM.

Next meeting is July 11th, 2023.

Sign In:

- Karen Foote, Becky Earnest, Ken Brody