

Architectural Control Committee

MINUTES

Date: Tuesday, July 11th, 2023

Time: 9:30 a.m. in the Clubhouse

1. Call to Order @ 9:31 AM
2. Pledge of Allegiance
3. Roll Call: Bob Burns, Randy Harris, Jack Emerich, District Manager Miguel Garcia Jr., **(All Present)**
Michael Johnson & Trustee Mark Bodoh **(Absent)** – Trustee Cindy Harris filled in.
4. Applications for Review
5. Suggestions, Problems, Issues or Concerns
6. Public Comments
7. ACC Board Member Comments
8. Adjournment @ 10:15 AM

Applications

Applicant:	Hellen Bush
Address:	194 Holiday Park Blvd
Application:	Wood deck on rear of the home. (17x20 on the side of the home.)
Contractor:	Owner
Action:	Application rejected. The resident needs to redo paperwork by the next meeting.

Applicant:	Hellen Bush
Address:	194 Holiday Park Blvd
Application:	Stairs in front of the home and an extension on the long side of house (left corner.)
Contractor:	Owner
Action:	Application rejected. The resident needs to redo paperwork before the next meeting.

Applicant:	Leon & Nancy Nobles
Address:	245 Holiday Park Blvd
Application:	Plant a small Crepe Myrtle
Contractor:	Owner
Action:	Awaiting board decision. Plans attached.

Applicant:	Stephen Gower
Address:	340 Holiday Park Blvd
Application:	Installing new home
Contractor:	Franklind M Herlong, Mattco Modular, Ken Williams Air Conditioning, Aaron Electrical Services
Action:	Approved before the meeting. More paperwork will follow. Resident to move in Jan 2024.

Applicant:	Patricia LoDolce
Address:	1157 Greenview
Application:	Replace Roof
Contractor:	Janney Roofing
Action:	Approved before the meeting.

Updates	
194 HPB	The District Manager has been in correspondence with the Park's attorney to address the issues with this property. The resident will need to provide proper documentation that is accurate for the proposed work. Furthermore, the resident needs to take the necessary steps to get permits.
334 HPB	The district manager and the attorney are in correspondence with this matter. They are working on assessing the next steps to take legal action.
3 rd Violation Letters	There are (5) 2 nd violations set to be 3 rd violation notices. Some residents have responded to their violations.
1166 Parkview	This matter has been cleared.

Notes:

- All ACC applications must be submitted 7 days before the meeting.
- All ACC applications need to be completed in full or they will be rejected. Signatures from both owners and contractors need to be on the application. Furthermore, the contractors need to submit valid licenses and insurance documents.
- All residents are required to maintain their property even while away. You may fill out an authorization to enter form for someone to maintain your property in your absence.
- If you have pending violations, please contact the district office when you correct them. Failure to do so will result in another violation notice. The office does not do extensions for violations, residents have 90 days to address them.
- The District Office only handles documentation for the ACC Board. For specific information needed on a case-by-case basis, residents will need to contact ACC board members directly.

Discussion:

- The ACC Board is still looking for new members. If interested, please submit your letter of intent to the office.
- Inspections will continue.

Sign in:

Karen Foote
Andrew Blondin
Russ Livermore

The next ACC Meeting is August 15th, 2023.