

Architectural Control Committee

MINUTES (CORRECTIONS 8/22/23)

Date: Tuesday, August 15th, 2023

Time: 9:30 a.m. in the Clubhouse

1. Call to Order
2. Pledge of Allegiance
3. Roll Call: Bob Burns, Randy Harris, Jack Emerich, & Trustee Mark Bodoh **(Present)**
District Manager Miguel Garcia Jr. & Michael Johnson **(Absent)**
4. Applications for Review
5. Suggestions, Problems, Issues or Concerns
6. Public Comments
7. ACC Board Member Comments
8. Adjournment

Applications

Applicant:	Hellen Bush (Not Present)
Address:	194 Holiday Park Blvd
Application:	Deck addition.
Contractor:	Palm Bay Aluminum
Action:	Only front porch work was approved at this meeting.

Applicant:	Mark Bodoh (Present)
Address:	121 Holiday Park Blvd
Application:	New Roof
Contractor:	East Coast Roofing Services
Action:	Approved before meeting by Bob & Randy

Applicant:	Michael & Brenda Miskow (Not Present)
Address:	357 Holiday Park
Application:	Aluminum shutters
Contractor:	Hurricane Storm Panel Manufacturing
Action:	Approved before meeting by Bob and Randy 8/15/23

Applicant:	Dennis Pietka (Not Present)
Address:	396 Holiday Park Blvd
Application:	New Roof
Contractor:	J.T Roofing & Maintenance
Action:	Application approved before the meeting by Bob & Randy.

Applicant:	Gerald Livermore (Russ Livermore Present)
Address:	399 Holiday Park Blvd
Application:	New Roof
Contractor:	Willis Roofing
Action:	Application approved by Bob & Randy 8/15/23

Applicant:	Brian & Lori Bodoh (Not Present)
Address:	1000 Little
Application:	New roof
Contractor:	East Coast Roofing
Action:	Approved before meeting by Bob & Randy

Applicant:	Robert Ezell (Present)
Address:	494 Neighborly Ct.
Application:	Solar Pannels
Contractor:	East Coast Roofing
Action:	Application approved by Bob & Randy 8/15/23

Applicant:	Kathy Stone (Not Present)
Address:	1039 Sunflower Lane
Application:	3MG Roofing
Contractor:	East Coast Roofing
Action:	Approved before meeting by Bob & Randy

Applicant:	Bruce Croly (Not Present)
Address:	1079 Sunflower Lane
Application:	Live oak tree removal due to it being struck by lightning.
Contractor:	Alpine Tree Service
Action:	Application approved before meeting by Bob & Randy.

Applicant:	Mervin Minnich (Not Present)
Address:	612 Sunrise
Application:	New Roof
Contractor:	Covenant Roofing
Action:	Approved before meeting by Bob and Randy

Updates	
194 HPB	After review, only the front deck work is approved. We need further information about the back deck.
334 HPB	The district manager and the attorney are in correspondence with this matter. They are working on assessing the next steps to take legal action.
3 rd Violation Letters	2 nd violation notices that have reached the time limit are going to be sent 3 rd violation letters. Legal follow-up will be necessary once their allotted time is up. The District Manager is working on this matter.

Notes:

- All ACC applications must be submitted 7 days before the meeting.
- All ACC applications need to be completed in full or they will be rejected. Signatures from both owners and contractors need to be on the application. Furthermore, the contractors need to submit valid licenses and insurance documents.
- All residents are required to maintain their property even while away. You may fill out an “authorization to enter form” for someone to maintain your property in your absence.
- If you have pending violations, please contact the district office when you correct them. Failure to do so will result in another violation notice. The office does not do extensions for violations, residents have 90 days to address them.
- The District Office only handles documentation for the ACC Board. For specific information needed on a case-by-case basis, residents will need to contact ACC board members directly as they are the ones that manage ACC-related matters such as approving applications and issuing violations.

Discussion:

- Benjamin (Shane) Hoots sent in a letter of intent. The ACC Board accepted him and now, his letter of intent was put in the trustees’ mailboxes to be reviewed at the September 11th, 2023 Board of Trustees meeting.
- The ACC Board needs a secretary. If interested, submit your letter of intent to the office.

- Inspections will continue.

Sign in:

Janney Johnson
Karen Foote
Russ Livermore
Tom Ezell

The next ACC Meeting is September 5th, 2023.