

Architectural Control Committee

AGENDA

Date: Tuesday, September 5th, 2023

Time: 9:30 a.m. in the Clubhouse

1. Call to Order
2. Pledge of Allegiance
Roll Call: Bob Burns, Randy Harris, Jack Emerich, District Manager Miguel Garcia Jr., Michael Johnson & Trustee Mark Bodoh
3. Applications for Review
4. Suggestions, Problems, Issues or Concerns
5. Public Comments
6. ACC Board Member Comments
7. Adjournment

Applications

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| Applicant: | Faith Gannon |
| Address: | 156 Mystic |
| Application: | Replace roof panels |
| Contractor: | Williams Roofing |
| Action: | Application approved before meeting by Bob Burns and Randy Harris. |

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| Applicant: | William Benton & Linda Maine |
| Address: | 1054 Sunflower Lane |
| Application: | Replace damaged roof |
| Contractor: | Janney Restoration |
| Action: | Application approved before meeting by Bob Burns |

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| Applicant: | Robert & Carol Adey |
| Address: | 1000 Vista |
| Application: | Re-roof |
| Contractor: | Heart Roofing |
| Action: | Application approved before meeting by Bob Burns and Randy Harris. |

| Updates | |
|-----------------------------------|---|
| 194 HPB | The District Manager has been in correspondence with the Park's attorney to address the issues with this property. The resident will need to provide proper documentation that is accurate for the proposed work. Furthermore, the resident needs to take the necessary steps to get permits. |
| 334 HPB | The district manager and the attorney are in correspondence with this matter. They are working on assessing the next steps to take legal action. |
| 3 rd Violation Letters | There are (13) 2 nd violations set to be 3 rd violation notices. 3 rd violation letter will be sent out with clear dates and response instructions before legal action is taken. DM is working on this matter with ACC Board. |

Notes:

- All ACC applications must be submitted 7 days before the meeting.
- All ACC applications need to be completed in full or they will be rejected.
- All residents are required to maintain their property even while away. You may fill out an authorization to enter form for someone to maintain your property in your absence.
- If you have pending violations, please contact the district office when you correct them. Failure to do so will result in another violation notice. The office does not do extensions for violations, residents have 90 days to address them.
- The District Office only handles documentation for the ACC Board. For specific information needed on a case-by-case basis, residents will need to contact ACC board members directly.
- **CONTRACTORS: Please attach your general liability insurance AND your contractor license! Sign the application as well.** Contractors are always welcome to attend an ACC Meeting to communicate with the ACC Board.

Discussion:

- The ACC Board is still looking for new members. If interested, please submit your letter of intent to the office.
- Inspections will continue.