

Architectural Control Committee

MINUTES

Date: Tuesday, September 5th, 2023

Time: 9:30 a.m. in the Clubhouse

1. Call to Order **9:31 AM**
2. Pledge of Allegiance
3. Roll Call: Bob Burns, Randy Harris, Jack Emerich, Trustee Mark Bodoh **(All Present)**
Michael Johnson, District Manager Miguel Garcia Jr. **(Absent)**
4. Applications for Review
5. Suggestions, Problems, Issues or Concerns
6. Public Comments
7. ACC Board Member Comments
8. Adjournment **10:15 AM**

Applications

Applicant:	Keith Rittscher
Address:	226 Holiday Park
Application:	Re-roofing
Contractor:	All Florida Weatherproofing
Action:	Application approved before meeting by Bob Burns and Randy Harris.

Applicant:	Faith Gannon
Address:	156 Mystic
Application:	Replace roof panels
Contractor:	Williams Roofing
Action:	Application approved before meeting by Bob Burns and Randy Harris

Applicant:	William Benton & Linda Maine
Address:	1054 Sunflower Lane
Application:	Replace damaged roof
Contractor:	Janney Restoration
Action:	Application approved before meeting by Bob Burns and Randy Harris

Applicant:	Rober & Carol Adey
Address:	1000 Vista
Application:	Re-roof
Contractor:	Heart Roofing
Action:	Application approved before meeting by Bob Burns and Randy Harris

Updates	
334 HPB	This matter will be brought to the Board of Trustees, and they will work on assessing the next steps for this matter.
3 rd Violation Letters	There are (13) 2 nd violations set to be 3 rd violation notices. 3 rd violation letter will be sent with clear dates and response instructions before legal action is taken. The ACC Board will need to work on this matter with the assistance of the Board of Trustees.

Notes:

- All ACC applications must be submitted 7 days before the meeting.
- All ACC applications need to be completed in full or they will be rejected.
- All residents are required to maintain their property even while away. You may fill out an “authorization to enter form” for someone to maintain your property in your absence.
- If you have pending violations, please contact the district office when you correct them. Failure to do so will result in another violation notice. The office does not do extensions for violations, residents have 90 days to address them.
- The District Office only handles documentation for the ACC Board. For specific information needed on a case-by-case basis, residents will need to contact ACC board members directly.
- **CONTRACTORS: Please attach your general liability insurance AND your contractor license! Sign the application as well. Contractors are always welcome to attend an ACC Meeting to communicate with the ACC Board.**

Discussion:

- Karen Foote came to the stand to discuss some open matters regarding parking, ramp removal, and an owner looking to do some work on their patio.
- The ACC Board is still looking for new members. If interested, please submit your letter of intent to the office.
- Inspections will continue.

Sign in: Karen Foote

The next ACC meeting is on September 19th, 2023.