

# Architectural Control Committee

## MINUTES

Date: Tuesday, October 3rd, 2023

Time: 9:30 a.m. in the Clubhouse

1. Call to Order- 9:30am
2. Pledge of Allegiance
3. Roll Call: **Bob Burns (RESIGNED)**, Randy Harris, **Jack Emerich (SUMMER TERM EXPIRED)**, Benjamin (Shane) Hoots, **Michael Johnson (ABSENT)** Plans on being back after DEC. 1<sup>st</sup>, Trustee Mark Bodoh
4. Applications for Review
5. Suggestions, Problems, Issues or Concerns
6. Public Comments
7. ACC Board Member Comments
8. Adjournment

### Applications

Applicant:	Patty Wright & Janine Dupras
Address:	165 Holiday Park Blvd
Application:	Install and replace siding
Contractor:	Certified siding + windows
Action:	<b>Motion made by Shane and seconded by Jack, all in favor.</b>

Applicant:	Kristian M. Frederick
Address:	1060 Little Ct. NE
Application:	Install a Lime Tree and Lemon tree
Contractor:	Owner
Action:	<b>Motion made by Shane and seconded by Jack, all in favor.</b>

Applicant:	Josephine Rebensky
Address:	1157 Keystone Ct. NE
Application:	Removing an invasive tree/trunk
Contractor:	Tree Service Express INC
Action:	<b>Motion made by Shane and seconded by Jack, all in favor.</b>

Applicant:	James S. Davide
Address:	131 Cheswick Cir. NE
Application:	Repair roof and repair carport
Contractor:	Palm Bay Aluminum
Action:	<b>Motion made by Shane and seconded by Jack, all in favor.</b>

Applicant:	Russel Strout
Address:	168 Holiday Park Blvd. NE
Application:	Repair and replace roof
Contractor:	All Florida Weatherproofing & Construction
Action:	<b>Still awaiting the contractor's signature, which was approved by Shane and Jack. Once we receive the contractor's signature all in favor.</b>

Applicant:	Steven Letts
Address:	288 Holiday Park Blvd. NE
Application:	Treated lumber add on
Contractor:	Owner
Action:	<b>Resident going to City of Palm Bay for permit. Shane and Randy approved addition to deck.</b>

Applicant:	Daniel M. Powers
Address:	351 Holiday Park Blvd. NE
Application:	Shed will be delivered to residents house
Contractor:	Shed of Melbourne
Action:	<b>Shane and Randy measured shed all approved.</b>

Ken Brody for 436 Holiday Park stopped in the meeting and asked about putting a border around his bushes, on the side of his property. Was told that he needed an ACC application.

Updates	
1157 Crystal	Randy Harris called and talked to Dominic Dibella and he proceeded to say that he will be down in approximately 2 weeks from today's date (Oct.11) to fix up the property.

**Notes:**

- All ACC applications must be submitted 7 days before the meeting.
- All ACC applications need to be completed in full or they will be rejected.
- All residents are required to maintain their property even while away. You may fill out an "authorization to enter form" for someone to maintain your property in your absence.
- If you have pending violations, please contact the district office when you correct them. Failure to do so will result in another violation notice. The office does not do extensions for violations, residents have 90 days to address them.
- The District Office only handles documentation for the ACC Board. For specific information needed on a case-by-case basis, residents will need to contact ACC board members directly.
- **CONTRACTORS: Please attach your general liability insurance AND your contractor license! Sign the application as well. Contractors are always welcome to attend an ACC Meeting to communicate with the ACC Board.**

**Discussion: As of today's meeting we only have two ACC members, this will be brought up at the next trustee meeting.**

Adjournment: (10:25 am) Motion made by Jack seconded by Shane, all in favor.