

# Architectural Control Committee

## Minutes

Date: Tuesday, February 20<sup>th</sup>, 2024

Time: 9:30 a.m. in the Clubhouse

1. Call to Order
2. Pledge of Allegiance
3. Roll Call: Shane Hoots, Chairman, Karen Kay Allen(absent) Secretary, Michael Johnson (Absent), Alternate, Trustee Liaison, Mark Bodoh.
4. Applications for Review
5. Suggestions, Problems, Issues or Concerns
6. Public Comments
7. ACC Board Member Comments
8. Adjournment

### Applications

Applicant:	Sheryl & Michael Moore
Address:	1030 Vista Ct., NE
Application:	Resurface driveway and sidewalk to mobile
Contractor:	Flagler Concrete (Ins and License attached)
Action:	<b>Motion was made by Mike, Seconded it by Shane</b>

Applicant:	Maria Rojas Cabrera
Address:	1020 Laurel Court NE
Application:	Handicap Ramp (must follow City of Palm Bay rules) Must be able to park two vehicles in driveway with ramp
Contractor:	Owner
Action:	<b>Motion was made by Mike, Seconded it by Shane</b>

Applicant:	Margaret & Billy Ratliff
Address:	1154 Center Lane
Application:	Replace Roof over carport and Florida Room (will need City of Palm Bay Permit)
Contractor:	Dr. Roofers (Need Insurance and License)
Action:	<b>Motion was made by Mike, Seconded it by Shane (waiting for Palm Bay Permit)</b>

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Applicant:	John Ort
Address:	1182 Greenview
Application:	Pavers in the walkway
Contractor:	Creative Pavers
Action:	<b>Motion made by Mike, Seconded by Shane</b>

Applicant:	Paul & Kathleen Warner
Address:	1050 Moonlight
Application:	New Paver driveway and Stones in Front Yard
Contractor:	Surfside Pavers, Insurance and License attached
Action:	<b>Motion made by Mike, Seconded by Shane, If pavers need to be moved for any reason Owner is responsible to move them.</b>

- ACC Rule changed voted on and approved by Shane and Mike. They will give it to the Trustees to approve. It is posted on the ACC bulletin board.

Proposed Changes to the ACC Rules and Regulations:

If an ACC member is terminated or resigns before the end of their term, that person must wait at least one year from the date of resignation to re-apply. Special consideration will be given to extenuating circumstances (illness, family issues, etc.) and will be determined by the ACC Board and the Board of Trustees.

Any resident that wishes to submit a letter of intent to the ACC Board must have lived in Holiday Park for a period of 1 year prior to submission letter.

(Please put in ACC Rules and Regulations under paragraph 3

Updates

340 Holiday Park	Stairs were moved and placed in correct spot. Waiting for application for Driveway, Carport and Utility Room. Owner came to meeting he is going to the City of Palm Bay to ask about his Utility Room/shed and will report back to us.
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1285 Dove Court	Waiting on City of Palm Bay Permits and application for Driveway, Carport and Utility Room.
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**Notes:**

- All ACC applications must be submitted 7 days before the meeting.
- All ACC applications need to be completed in full or they will be rejected.
- If you have pending violations, please contact the district office when you correct them. Failure to do so will result in another violation notice. The office does not do extensions for violations, residents have 90 days to address them.
- The District Office only handles documentation for the ACC Board. For specific information needed on a case-by-case basis, residents will need to contact ACC board members directly.