

Architectural Control Committee

Minutes

Date: Tuesday, February 6th, 2024

Time: 9:30 a.m. in the Clubhouse

1. Call to Order
2. Pledge of Allegiance
3. Roll Call: Shane Hoots, Chairperson, Karen Kay Allen, Secretary, Michael Johnson (Absent), Alternate, Trustee Liaison, Mark Bodoh.
4. Applications for Review
5. Suggestions, Problems, Issues or Concerns
6. Public Comments
7. ACC Board Member Comments
8. Adjournment

Applications

Applicant:	Michel & Joanne Russo
Address:	423 Holiday Park Blvd
Application:	Tree removal must remove stump
Contractor:	Alpine Tree Services
Action:	Motion made by Karen Kay Allen, Seconded by Shane Hoots before meeting

Applicant:	Jeffrey W. Crist
Address:	1118 Parkview Ct. NE
Application:	Replace eight windows and 1 Door in Florida Room (will need City of Palm Bay Permit)
Contractor:	Owner
Action:	Motion made by Karen Kay Allen, Seconded by Shane Hoots

Applicant:	Brian Bodoh
Address:	1000 Little Ct
Application:	Instal 1 20' Flagpole (survey is attached)
Contractor:	Owner
Action:	Motion made by Karen Kay Allen, Seconded by Shane Hoots

Applicant:	Helen Harber
Address:	1127 Center Lane
Application:	Replacement of 7 windows
Contractor:	Palm Bay Alum (Ins and License are attached) Will need City of Palm Bay Permit
Action:	Motion made by Karen Kay Allen, Seconded by Shane Hoots.

Applicant:	Robert & Janice DeMeritt
Address:	1086 Sunflower Lane
Application:	Install new windows (will need the City of Palm Bay before installing windows)
Contractor:	Owner
Action:	Motion made by Karen Kay Allen, Seconded by Shane Hoots

Applicant:	Domenico & Anna Maggio
Address:	1285 Dove Court
Application:	Install New Mobile (need to move air conditioner and step on carport Owner aware)
Contractor:	McLay Mobile Home, Inc., Ken Williams Air Conditioning, Specialty Product Installer Electric (waiting on install application for shed, carport, and driveway owner aware)
Action:	Motion made by Karen Kay Allen, seconded by Shane Hoots will need City of Palm Bay Permits before any work can be done on mobile.

Applicant:	James A Peck
Address:	1084 Willow CT
Application:	Galvanize anchors with stabilizer plate
Contractor:	Florida Anchor & Barrier
Action:	Motion made by Karen Kay Allen, Seconded by Shane Hoots

Applicant:	Paul & Jeanne Locke
Address:	129 Holiday Park Blvd.
Application:	Gutter replacement
Contractor:	Florida Gutter Pros, LLC
Action:	Motion made by Karen Kay Allen, Seconded by Shane Hoots

Applicant:	Jane Benoit
Address:	247 Holiday Park Blvd. NE
Application:	Gutters
Contractor:	Palm Bay Aluminum
Action:	Motion made by Karen Kay Allen, seconded by Shane Hoots

Applicant:	Anne Marie Ashley
Address:	387 Holiday Park Blvd
Application:	Re-Roof
Contractor:	All Weather Proofing
Action:	Motion made by Karen Kay Allen, seconded by Shane Hoots

Updates

340 Holiday Park	The stairs were moved and placed in correct spot. Waiting for application for Driveway, Carport and Utility Room.
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1285 Dove Court	Waiting on City of Palm Bay Permits and application for Driveway, Carport and Utility Room.
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Notes:

- All ACC applications must be submitted 7 days before the meeting.
- All ACC applications need to be completed in full or they will be rejected.
- If you have pending violations, please contact the district office when you correct them. Failure to do so will result in another violation notice. The office does not do extensions for violations, residents have 90 days to address them.
- The District Office only handles documentation for the ACC Board. For specific information needed on a case-by-case basis, residents will need to contact ACC board members directly.