

Architectural Control Committee

Minutes

Date: Tuesday, March 5th, 2024

Time: 9:30 a.m. in the Clubhouse

1. Call to Order
2. Pledge of Allegiance
3. Roll Call: Shane Hoots, Chairman, Karen Kay Allen, Secretary(absent), Michael Johnson (Absent), Alternate, Trustee Liaison, David Kearns, Kathy Stone took the minutes.
4. Applications for Review
5. Suggestions, Problems, Issues or Concerns
6. Public Comments
7. ACC Board Member Comments
8. Adjournment

Applications

Applicant:	Paul & Jeanne Locke
Address:	128 Holiday Park Blvd
Application:	Replace face boards and vinyl skirting on the front porch
Contractor:	Owner
Action:	Mike Johnson made a motion to approve, Shane seconded it.

Applicant:	Janet Keeble
Address:	429 Holiday Park Blvd
Application:	New Roof
Contractor:	Wescon Construction, Ins and License attached
Action:	Mike Johnson made a motion to approve, Shane seconded it.

Applicant:	
Address:	
Application:	
Contractor:	
Action:	

1285 Dove Court	Waiting on City of Palm Bay Permits and application for Driveway, Carport and Utility Room.
340 Holiday Park	Waiting for application to install driveway, carport and utility room.

Larry Kopenkoskey put in a Letter of Intent to be accepted onto the ACC Board, Mike made a motion to accept Shane seconded. Will present to the Trustee Board for their approval.

Larry Small requested a letter of Intent to join the ACC Board, he will submit one soon.

There are two trees on the waterline on Keystone, City of Palm Bay was out to check on it.

ACC Training day went very well. Maybe try two times a year at a \$400.00 cost.

We talked about having a Clean Sweep month in March of every year before residents leave to go back home.

Talked about Community Service hours for some students that need them to graduate – for example: pulling weeds, etc. for residents.

Don't forget to call 811 for any major renovations so they can make the water and electric and cable lines.

Notes:

- All ACC applications must be submitted 7 days before the meeting.
- All ACC applications need to be completed in full or they will be rejected.
- If you have pending violations, please contact the district office when you correct them. Failure to do so will result in another violation notice. The office does not do extensions for violations, residents have 90 days to address them.
- The District Office only handles documentation for the ACC Board. For specific information needed on a case-by-case basis, residents will need to contact ACC board members directly.

Adjournment 9:55am