Revised 04/28/26

PORT MALABAR HOLIDAY PARK MOBILE HOME PARK
RECREATION DISTRICT

ARCHITECTURAL CONTROL COMMITTEE
215 Holiday Park Blvd NE
Palm Bay, FL 32907
(321) 724-2240

APPLICATION TO REMOVE UNIT

OWNER NAME: _____ **DATE:** _____
[ ] name must match warranty deed

ADDRESS: _____

PHONE: _____

To be considered for an application, all applicants must be in compliance with all Deed Restrictions, ACC Rules and Regulations, the Rules and Regulations of the Park and the Park Policies. Applicants must have NO outstanding Port Malabar Holiday Park Mobile Home Park Recreation District violations and/or fines. The ACC may accept applications submitted to correct violations.

The following information shall be required prior to removal: This application must be approved and signed by ACC to be valid.

( ) Proof of ownership

UNIT REMOVAL: All property owners removing a unit must obtain an application from the District Office and owner or authorized representative come before the ACC. The contractor removing the unit must be licensed and insured and hard copies must be attached to application. Any owner removing a unit shall have ninety (90) days to replace the unit, otherwise the lot must be returned to ground level, including but not limited to porches, foundations, carports, driveways, sheds and all concrete pads and any other man-made structure. Lot shall be completely covered with sod or re-seeded in mowing condition. Any delays or anticipated delays may be brought to the ACC for consideration of an extension and approval on a case-by-case basis.

All debris must be removed daily.

1. Equipment to be used

   _____

   _____

2. Prior to beginning removal of unit: provide name of contractor and/or subcontractor(s), copy of current Florida license and current Certificate of Insurance and copy of City of Palm Bay Permit.

3. Day of Removal, ACC needs to be contacted before any mobile unit is removed to review the City of Palm Bay Permits.

4. Work will commence on _____and be completed on _____Approximate dates

5. Contractor agrees no work will be done on Sundays and Legal Federal Holidays. Work hours are 8:00 a.m. to 5:00 p.m., Monday through Saturday. Any deviations must be approved prior to start.

THE ACC RESERVES THE RIGHT TO VISIT WORK IN PROGRESS

THE UNDERSIGNED HEREBY AGREES TO SUPPLY THE ACC WITH ANY ADDITIONAL INFORMATION AND/OR DOCUMENTATION WHICH MAY BE REQUESTED BY THE ACC

THESE INSTRUCTIONS, WHICH ARE MADE A PART OF THE APPLICATION TO CONSTRUCT, ARE UNDERSTOOD BY THE UNDERSIGNED

Waiver of Liability

This agreement releases Port Malabar Holiday Park Mobile Home Recreation District **from all liability to injuries that may occur** in relation to ACC Board approved property improvements. By signing this agreement, I agree to hold Port Malabar Holiday Park Mobile Home Recreation District entirely free from any liability, including financial responsibility for injuries incurred, regardless of whether injuries are caused by negligence.

I, _____, fully understand and agree to the above terms.

_____ _____

SIGNATURE OF PROPERTY OWNER OR AUTHORIZED REPRESENTATIVE

SIGNATURE OF CONTRACTOR OR SERVICE PROVIDER

APPLICATION RECEIVED DATE: _____

APPLICATION APPROVED DATE: _____

ACC SIGNATURES: _____ _____

_____

REMARKS:

_____

_____

_____

_____

THE ACC SHALL HAVE THE AUTHORITY TO PLACE A STOP WORK ORDER ON ANY PROJECT IN VIOLATION OF ANY ACC RULES AND REGULATIONS, HOLIDAY PARK DEED RESTRICTIONS, RULES AND REGULATIONS, POLICIES OR GUIDELINES

If you disagree with your ACC rulings, you have the right to appeal to the Board of Trustees. All such appeals shall be in writing to the Board of Trustees and shall be done within 15 days from the date of the ruling of the ACC. The ruling by the ACC will become final if not appealed to the trustees within 15 days. For purposes herein, a ruling is made when the ACC formally votes on the request. A written decision shall not be necessary. The written appeal shall be filed with the District Office, no later than 4:00 p.m. on the 15th day after the ACC ruling.

THIS APPLICATION IS VALID FOR SIX (6) MONTHS

The District Office does not have the authority to override ACC denials

All applications must be returned to District Office upon completion